

Bolton Library and Museum Services



OPEN

Art Exhibition

19 November 2011 - 7 January 2012

Entry guidelines and submission form

Prizes sponsored by

YOUR M&S

Bolton
at Home

University
of Bolton

Bolton Library and Museum Services,
Le Mans Crescent, Bolton, BL1 1SE
www.boltonmuseums.org.uk

Bolton
Library and
Museum Services

Bolton Library and Museum Services Open Art Exhibition

Saturday 19 Nov 2011 — Saturday 7 Jan 2012

Now in its fourth year, this popular open submission exhibition provides artists and craftspeople, who live, work or study in Bolton, the opportunity to exhibit and sell their work.

Submissions of art or original craft are welcome.

Prizes

The 2011 Open Art Exhibition will award the following prizes:

£500 1st Prize

Sponsored by Bolton at Home

**Bolton
at Home**

£200 2nd Prize

Sponsored by The University of Bolton



£100 3rd Prize

Sponsored by The University of Bolton

Visitors' Choice Award

Sponsored by Marks and Spencer
(This will be awarded at the end of
the exhibition)

YOUR **M&S**

Judges

The selection panel are:

- Caroline Alexander (Keeper of Decorative Art at the Harris Museum, Preston)
- Stephen Whittle (Collections Curator at the University of Salford)
- Emma Anderson (Renaissance North West Manager)

Entry guidelines

Please read carefully

Who can enter?

- Artists must currently live, work or be in education within the borough of Bolton.
- Artists must be 16 years of age or over.

What can be entered?

- Work may be in any visual arts medium (except installations, performance or work requiring electricity). Original craft will be accepted.
- Work should not exceed 180cm in any dimension and should not need more than two people to carry it.
- All work entered must be original and produced within the last three years.
- Work that has previously been submitted to an Open Art Exhibition at Bolton Library and Museum Services will not be accepted.
- Three-dimensional work should be sufficiently robust for open display on plinths: the museum will supply plinths. Display cases will not be used for large works. A limited number of display cases will be used to show small three-dimensional works.
- **There are two classes for submission:**
 - **Class 1:** Wall mounted work—e.g. painting, printing, wall hangings, photography, framed textiles.
 - **Class 2:** Plinth, floor based or free standing work— e.g. sculpture, ceramics, glass.

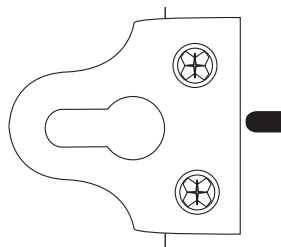
How do I enter works of art?

- Each artist must submit one completed Entry Form.
- A **maximum of two works** may be submitted by each artist.
- Works will not be accepted at any other times than those stated below.
- All works must be delivered by the artist or by someone acting on their behalf. Works sent by post or carrier will not be accepted.
- Works should be submitted unwrapped. Please mark 'TOP' on back of works.

Class 1

- For **Class 1** work, please complete the entry labels and attach one to the back of each piece of work.

- All frames, including metal ones, should be fitted with clean brass mirror-plates facing outward half-way down each side. Works will not be accepted unless they have screwed on mirror plates. Clip frames will not be accepted.



Mirror plate

- All Class 1 works **must** be handed in at Bolton Museum, Le Mans Crescent

Friday 4 November, 10am – 5pm or

Saturday 5 November, 10am – 5pm.

Class 2

- Artists submitting **Class 2** work should post or deliver up to six good photographs of each piece of work, with a completed entry form. These have to be at the museum by **5pm on Saturday 5 November 2011.**
- If a **Class 2** work is selected, the artists must undertake to deliver the work to the museum to comply with installation requirements.

How much does it cost to enter?

- The entry fee is **£5 (£2 concessions) per work** payable at the time of submission. This may be in cash, or by cheque made payable to “Bolton Council”. The entry fee is not refundable.
- Concessions include senior citizens, those on Job Seekers Allowance and students (proof required in all cases at time of entry).

Is my work insured while in the exhibition?

- Bolton Council will not insure any works, and cannot be held liable for any loss or damage however caused.
- All works entered should, if required, be insured by the artist against loss or damage whilst on the premises of Bolton Museum.

How will the judging take place?

- The judges will select solely on their assessment of artistic quality.
- Display space is limited, and the exhibition may include none, one or two works by an artist.
- The judges decisions will be final and binding, and no discussion will be entered into.
- The results of the judging will be emailed (or posted) to the artists on **Friday 11 November**. Prize winners will be contacted by telephone.
- Work may be photographed to publicise the exhibition and may be illustrated on the museum’s website: **www.boltonmuseums.org.uk**.

Can works be sold during the exhibition?

- Yes, artists can choose to have their work for sale in the exhibition.
- Bolton Library and Museum Services will charge a commission rate of 30% (plus VAT) on any work sold during the exhibition.
- Prices should include the frame where applicable. Prices cannot be advertised as negotiable or be altered during the exhibition.
- Work not for sale should be marked **N.F.S.** on the Entry Form.
- No exhibited work may be removed before the end of the exhibition.

When should work that is not selected be picked up?

- Work that is not selected should be picked up on:
Saturday 12 November from 10am – 4.30pm or
Tuesday 15 November from 10am – 7pm.

When should exhibited work be picked up?

- Exhibited work must be collected after the exhibition has closed on:
Thursday 12 January 2012, 10am – 7pm or
Saturday 14 January 2012, 10am – 4.30pm
- Exhibited work cannot be collected before these dates.
- Any work remaining in the museum after **Saturday 14 January 2012** will be disposed of by the museum in any way it chooses.

When is the exhibition open?

- The official opening of the exhibition and presentation of prizes will take place at Bolton Museum on:
Friday 18 November from 6pm until 7.30pm.
- The Open Art Exhibition is open to the public from:
Saturday 19 November 2011 – Saturday 7 January 2012,
Monday – Saturday 9am – 5pm. Admission free.

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Entry Form - To be submitted with the work(s) of art

PLEASE COMPLETE IN BLOCK CAPITALS

(if your address is not in Bolton, please also supply the name and address of your employer or educational establishment)

Name.....**Address**.....
.....**Postcode**.....
Telephone: (day)..... **(evening)**.....
E-mail

I hereby enter the following works, and accept all the competition rules set down in the entry guidelines:

Signed..... **Date**.....

I agree to my work being photographed for publicity reasons (please tick box).

Entry No.1

Title.....
Medium.....
Class.....
Price.....
Insurance valuation (If NFS).....

Class 2 dimensions (cm)
(H).....(D).....(W).....

For Official Use

Ref No.....

Entry No.2

Title.....
Medium.....
Class.....
Price.....
Insurance valuation (If NFS).....

Class 2 dimensions (cm)
(H).....(D).....(W).....

For Official Use

Ref No.....

✂-----✂-----✂-----✂-----✂

Entry label

Class 1 only

Title.....
Artist.....

Please affix to back of the entry

For official use

Ref No.....

Accepted? Yes / No

Entry label

Class 1 only

Title.....
Artist.....

Please affix to back of the entry

For official use

Ref No.....

Accepted? Yes / No

